B TROOP 2/17TH CAVALRY ASSOCIATION

BY - LAWS
THE BY-LAWS CONTAINED HEREIN ARE AGREED UPON BY THE OFFICERS OF THE B TROOP 2/17TH CAVALRY ASSOCIATION AND WILL REMAIN IN EFFECT UNTIL SUCH TIME THE BY-LAWS CAN BE RATIFIED BY THE MEMBERSHIP

Ratified by membership
August 4, 1963
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ARTICLE I: NAME OF ORGANIZATION
The name of the organization shall be known as “B Troop 2nd/17th Cavalry Association.

ARTICLE II: OBJECTIVE

“B TROOP 2/17TH CAVALRY ASSOCIATION OBJECTIVE”

It shall be the objective of the B Troop 2nd/17th Cavalry Association to preserve the memory, history and honor of those who served with B Troop 2nd/17th Cavalry, 101st Airborne Division, before, during and after the Vietnam War; To maintain and strengthen the camaraderie that distinguished the soldiers that served with B Troop 2nd/17th Cavalry; To provide for the research, dissemination and preservation of information concerning Association members and assist members in locating others with whom they served; To sponsor and coordinate periodic reunions to preserve and promote the “Bansh’ee” spirit and traditions among all veterans that served with B Troop 2nd/17th Cavalry and future generations to come.
ARTICLE III: MEMBERSHIP

ARTICLE III SECTION 1 - MEMBERSHIP STATEMENT: IT SHALL BE THE INTENTION OF THE B TROOP 2ND/17TH CAVALRY ASSOCIATION TO WELCOME, WITH OPEN ARMS, ANY PERSON, REGARDLESS OF AGE, RACE, SEX, RELIGION, ETHNIC HERITAGE, OR NATIONAL ORIGIN, THAT SERVED WITH B TROOP 2ND/17TH CAVALRY, EITHER BEFORE, DURING OR AFTER THE VIETNAM WAR.

ARTICLE III SECTION 2 - TYPES OF MEMBERSHIP:

1. REGULAR MEMBERSHIP: Regular membership shall be available to all persons that served in any capacity, with B Troop 2/17th Cavalry, before, during or after the Vietnam War. Regular membership shall also be extended to any surviving parents, spouses, or children of deceased veterans that served with B Troop 2/17th Cavalry, regardless of the time period when the deceased member served. Regular membership maybe revoked at any time the Association has just reason to believe such action is necessary.

2. ASSOCIATE MEMBERSHIP: Associate membership shall be available to all persons interested in belonging to the Association, so long as they abide by the Association Objective and any established rules and regulations created by the Association Membership. Associate members shall have all the rights and privileges of a regular member, except the right to vote on Association business. Associate membership maybe revoked at any time the Association has just reason to believe such action is necessary.

3. HONORARY MEMBERSHIP: From time to time, it may become necessary to award honorary membership to persons who have performed an outstanding service for the good of the Association. The honorary member will have all the rights and privileges of a regular member, except the right to vote on Association business. Honorary membership will be for life, but maybe revoked at any time the Association has just reason to believe such action is necessary.

ARTICLE III SECTION 3 - MEMBERSHIP DUES: The Association reserves the right to levy dues on it's membership in order to pay for Association expenses. The dues for Regular and Associate Membership shall be determined by the membership on a yearly basis. The Honorary Membership is an appointed membership and there will be no dues assessed for that membership. The Association membership voted
unanimously at the 1997 Reunion, during the formation, to assess each
member the initial yearly fee of $25.00.

**ARTICLE III SECTION 4 - CHANGES IN MEMBERSHIP AND
DUES:** The Association reserves the sole right to change the types of
membership offered and the amount of dues to be assessed to each
membership, as it deems necessary, on a yearly basis and voted on by the
Association Membership.

**ARTICLE IV: ORGANIZATIONAL STRUCTURE**

The Association will consist of the following officers:
- The President
- The Vice President
- The Secretary/Treasurer
- The Chaplain

The above officers of the Association shall be elected by the membership on a
yearly basis.

**ARTICLE V: OFFICER’S DUTIES**

**ARTICLE V SECTION 1 - DUTIES OF THE PRESIDENT**

A. Shall preside over all meetings of the Association.
B. Shall appoint all committee and sub-committees.
C. Shall be an ex-officio member to all appointed committees.
D. Shall not vote, except for a deciding vote in the event of a tie.
E. Shall enforce the BY-LAWS.

**ARTICLE V SECTION 2 - DUTIES OF THE VICE PRESIDENT**

A. Shall assume the duties of the President in his/her absence.
B. Shall perform all duties assigned by the President.
ARTICLE V SECTION 3 - DUTIES OF THE SECRETARY / TREASURER.

A. Shall keep an accurate record of minutes at all meetings. The official minutes shall be available at every meeting. In the event he/she is unavailable, the minutes will be kept by the presiding officer and turned over to the Secretary/Treasurer for the official record.

B. Shall conduct a Roll Call of officers at each meeting and enter results into the official minutes.

C. Shall receive and process applications for membership, issue validated membership cards and to notify members if their membership assessment has become delinquent.

D. Shall maintain a check off membership list to record the actual status of each member. This membership list will only be available to the Association officers but the Secretary/Treasurer shall prepare a generalized membership report for the annual membership meeting.

E. Shall attend to all Association correspondence, not pertaining to an individual Association officer. Inform all officers of pertinent information needed from general correspondence.

F. Shall complete and maintain all forms and records required for state and federal tax exemptions, mailing permits and other financial form.

G. Shall collect dues, donations and all other incomes and deposit such funds in authorized association bank accounts.

H. Shall maintain all Association bank accounts and issue checks for the payment of Association bills and reimbursements to Association officers for authorized expenses they incur while performing Association business.

I. Shall issue a quarterly financial statement to the President and Vice President and to present a financial report to the general membership at the annual membership meeting.
ARTICLE V SECTION 4 - DUTIES OF THE CHAPLAIN

A. Shall administer prayer at meetings and formal dinners

B. Shall officiate at any Association memorial services.

C. Assist and guide members as needed.

ARTICLE VI: MEETINGS

There shall be one general membership meeting annually. A general membership meeting will be scheduled during the annual reunion. If necessary, to conduct pertinent Association business, the President may call for an emergency officers meeting via any mode possible.

ARTICLE VI SECTION 1 - ORDER OF BUSINESS

The Association’s order of business shall be:

A. Call to order.

B. Salute to the Flag.

C. Opening Prayer.

D. Roll call of officers.

E. Reading of minutes from last meeting which maybe accepted as read or accepted with necessary corrections.

F. Secretary-Treasurer report.
   a. Correspondence/Communications
   b. Membership report.
   c. Financial report.

G. Chaplain’s report.

H. Special committee’s report

Page 5
I. Old business.

J. New business.

K. Good of the Association.

L. Adjournment.

**ARTICLE VI SECTION 2 - RULES OF ORDER**

A. All meetings shall be conducted in accordance with simplified Parliamentary Procedures based on Roberts Rule of Order.

B. The President shall preside over all meetings. In his/her absence the line of succession shall be Vice President, Secretary/Treasurer.

**ARTICLE VI SECTION 3 - CONDUCT OF MEMBERS**

A. Members shall come to order when called by the President.

B. Members shall not interrupt any member while they have the floor.

C. Members shall not use profanity during Association meetings.

D. A Sergeant at Arms shall be appointed at each meeting to maintain order.

**ARTICLE VII: NOMINATIONS AND ELECTIONS**

Nominations and election of Association officers will be conducted in the following manner:

A. Two (2) months prior to the general membership meeting, anyone wishing to nominate a member for office, shall notify the secretary/treasurer of such nomination so the nominee can be notified to accept or refuse.

B. The nominee, shall only be a regular member in good standing.

C. Ballots shall be made up and distributed during the reunion registration and the candidates will be voted upon only by regular members in good standing. The ballots shall be collected and counted by an election committee appointed by the President. All newly elected officers will assume office thirty (30) days after the close of the annual reunion.
D. In the event an officer resigns or is removed from office or membership in the Association, a new officer shall be appointed to that vacancy, by the remaining officers, until an election can be held at the next membership meeting.

AMENDMENTS TO THE BY-LAWS

Amendments to the B Troop 2/17th Cavalry Association BY-LAWS shall be conducted in the following manner:

A. Anyone proposing to change any section or subsection of the Association BY-LAWS, shall submit to the secretary/treasurer such proposal two (2) months prior to the general membership meeting. Submitted proposals shall be reviewed by the Association officers and presented to the membership for a vote. Only regular members in good standing shall vote on proposed changes to the BY-LAWS and a minimum of fifty-one percent (51%) of the Associations eligible voting members present are needed to ratify the proposed amendments.

B. Any ratified amendment to the BY-LAWS shall take effect immediately and the written BY-LAWS shall be rewritten as soon as possible.