Subj: Reenlistments/Extensions

1. Facts
   a. Since February 1966 the following reenlistments have been effected:
      
      1st Term: 36  Career: 68
      
   b. Since February 1966 the following extensions of enlistments have been effected:
      
      1st Term: 31  Career: 80
      
   c. Since February 1966, 400 extensions of overseas tours have been effected.
      
   d. During the period of February 1966 to present 5 Officers have requested augmentation into the regular Marine Corps.
      
   e. During the period of February 1966 to present 7 Officers have requested extensions of their EAS.
      
      * Includes extensions since November for Special 30-day leave.

2. Discussion
   a. A great deal of emphasis has been placed upon the retention reenlistment program.
      
   b. In addition to the normal interviews recorded on NAVMC 10213-PD, which commence 1 year prior to discharge, newcomers into the organization are counseled on the program and its benefits. Further, Company Career Advisory NCO's instruct personnel of their units on the advantages of a Marine Corps Career.
      
   c. Promotion of the program is conducted continuously in the shop and section level. For example, in Maintenance Company, FLSG-A the Career Advisory Staff Non-Commissioned Officer has prepared handouts for the different multiples of the Variable Reenlistment Bonus. Utilizing this handout he talks to each Marine and insures that he understands how much tax free money he would receive for reenlisting in
Viet Nam. He has given each man a copy of this handout for retention and suggest that he send it to his next of kin or wife and talk it over. Shop chiefs point out the schools that are available to those who qualify.

d. Increased promotion both meritorious/special and regular have been used to the fullest advantage. Since May, the first promotion period since the activation of this Headquarters, the following have been promoted:

<table>
<thead>
<tr>
<th>Meritorious/Special</th>
<th>Regular</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sergeant</td>
<td>51</td>
</tr>
<tr>
<td>Corporal</td>
<td>20</td>
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<tr>
<td>Lance Corporal</td>
<td>47</td>
</tr>
<tr>
<td>Private First Class</td>
<td>5</td>
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</tbody>
</table>

3. Recommendations

a. None.

4. Action Being Taken

a. All requests for inter-unit transfer are considered carefully and appropriate action is taken locally where possible.

b. Periodic reviews are made of those serving out of their primary MOS and wherever possible attempts are made to reassign such persons into a billet in their primary MOS prior to the completion of their tour. However, excesses in some MOS's and shortages in others sometimes make such reassignments impossible.

c. Career Advisory counselling is accomplished as follows:

(1) In accordance with MCO 1133.2F interviews are conducted by Career Advisory NCO's at Group level one year prior to expiration of enlistment. On this occasion part I of NAVMC 10213-PD is completed.

(2) Six months prior to discharge the Company Commander conducts an interview with the Marine and completes part II of the form.

d. Commanding General, ForLogCmd will interview all regular officers contemplating resignation.

e. Every effort is being made to insure that rotating personnel arrive CONUS by the end of their 13th month.

f. Records of all personnel due for discharge before 31 December 1966 are being reviewed to ensure interviews in accordance with NAVMC 10213-PD.
are conducted. After these interviews are conducted, each individual will be interviewed by Commanding Officers.

  g. Club, Special Services and recreational facilities are being improved on a continuing basis.

5. **Action Required By Higher Authority**

   a. None.
Subject: Effect on PLC of MUMMS Slippage

1. Facts:
   a. CG FMF Pac message 302128Z Nov and CG FMF Pac message 020203Z Dec both state that the implementation date for MUMMS has been changed to 1 May 67.

2. Discussion:
   a. Since the decision was made to delay the implementation of MUMMS, a review has been made to determine the advantages and disadvantages that will occur to the Force Logistic Command as a result of this delay.

   b. The advantages are:

      (1) This delay will provide additional time to debug the 360 program.

      (2) More time will be available to program additional requirements i.e., FRC-14.

      (3) The preparation of the site to house the 360 is less critical due to this delay.

      (4) More time will be available to train personnel on the details of exception management.

      (5) Additional time will assist the 360 programmer in gaining programming experience if the 360 is installed within reasonable time after the site has been prepared.

      (6) This increased time will possibly assist an establishment of better communication channels, such as the AUTODIN circuit.

      (7) Increased time will permit the accumulation of administrative support such as, catalogues, Marine Corps Orders, etc.

      (8) Increased time will permit detailed research of commodities that have specific management problems such as, batteries and lumber.
c. The disadvantages are:

(1) Continued unsatisfactory management of inventory which includes:

(a) Manual substitution

(b) Continued decentralization of the management of assets.

(c) Continued incompatibility of PMF and Stores Account requisition performance reports.

Loss of trained personnel through rotation.

(3) Possible retraining of all personnel in Milstrip procedures in using units.

(4) Continued maintenance of manual records whose reliability is questionable.

(5) The continued difficulty of utilizing in-country assets to satisfy hi-priority requirements.

(6) Continued difficulty of utilizing excess material to satisfy another FSA requirement.

(7) Continued quarterly reconciliations which are undesirable because they create peak work-loads.

d. In addition to the advantages and disadvantages listed above, there are many questions that need to be answered such as:

When will the details of the program be provided by CMC?

When will the 360 be installed?

(3) When will operational and programming personnel be made available?

When will IBM personnel be available at the ForLogComd?

When will the programs developed by IBM be available?

3. Recommendations:

a. See paragraph four below.
4. **Action Being Taken:**

   a. At this time this Command has appointed a task force of five officers and twelve enlisted personnel to study and plan the implementation of the 360 system. This group has been instructed on all the data presently available relative to the 360 system and Milstrip procedures. In addition they are presently researching difficult to manage commodities such as cantonement material, lumber, batteries, FM family of radars, and clothing. This research will provide the basis of coding for the management of these items.

   b. Action has been taken to recommend to CG FMF Pac that West Pac implement Milstrip in West Pac on 15 February 1967 if the 360 system is operational and to furnish answers to questions stated in paragraph two above.

5. **Action Required by Higher Authority:**

   a. None
Subj: III MAF Transient Facility

Encl: (1) Force Order 11019.1A
      (2) Recommended T/O for augmentation personnel for III MAF
      Transient Facility

1. Facts

   a. Force Order 11019.1A (enclosure (1)) assigned this Command
      responsibility for the operation and continued improvement of the
      Transient Facility.

   b. Directives require billeting space for 25 Officers and 500 En-
      listed. The present capacity is 30 Officers, 48 Staff NCO's and
      500 Enlisted with an emergency overload capability for 50 additional men.

   c. The average daily input by month is as follows:

      | Month   | Average | Highest |
      |---------|---------|---------|
      | April   | 253     | 455     |
      | May     | 239     | 597     |
      | June    | 308     | 538     |
      | July    | 394     | 935     |
      | August  | 338     | 1023    |
      | September | 518   | 1526    |
      | October | 546     |         |
      | November| 618     |         |

   d. Approximately 95% of transients utilize the facility for one
      night only. A few stay two nights. On rare occasions personnel are
      required to remain in excess of two days at the facility, i.e., out-
      going surface drafts and when departure times are delayed, etc.

2. Discussion

   a. Control of all housekeeping activities within the facility, in- 
      cluding the assignment of billeting spaces, is vested in Force Logistic
      Command.

   b. Improvements needed at the Transient Facility were placed into
      two separate categories:

      (1) Those projects which should be done using internal capa-
          bilities.

      (2) Those requiring external assistance.
c. Of those considered within internal capabilities, the following have been accomplished:

(1) Installation of a drainage system throughout the billeting and messing area.

(3) Four new heads have been completed. Temporary heads removed.

(4) All the original tents have been renovated with tin roofs.

(5) A clothes dryer installed.

(6) Maintenance crews have placed straw matting around the huts to keep rain out.

(7) Ten large bunkers have been completed.

(8) Construction of overheads for washing areas as protection from rain.

(9) Establishment of a separate movie account and construction of a movie area with seats for 300 personnel.

(10) Drainage ditches installed.

(3) Construction of a 32'x16' chapel.

(4) The unloading ramp and parking lot has been completed.

(5) Construction of a 40'x30' processing building and shelter.

(6) Commercial power has been installed by a local civilian power company.
e. Experience in the ensuing months has shown that improvements are required to maintain that previously established minimum standard due to the increased work load. During the past three months, base loading at the Transient Facility has greatly exceeded the available billeting, messing, and processing space on several occasions.

f. The Company Commander, H&S Company, Force Logistic Support Group Alpha, Lieutenant Colonel J. L. CARTER has been assigned as project officer for the Transient Center improvement program.

g. A study is underway to determine the exact functions the Transient Center should serve. This in turn will determine the facilities and real estate required and whether it is feasible to combine MCON line items C-501 and C-723 to provide a centralized Transient Facility, determine who should run it and have cognizance.

3. Recommendations
   a. None.

4. Action Being Taken
   a. CG III MAF has issued work orders to the 7th Engineer Battalion to provide:

   (1) Concrete pads for wash areas.
   (2) One 8'x250' sound barrier along the perimeter of the air-strip.
   (3) Select fill within compound area.

   b. CG III MAF issued an urgent request to NSA for minor construction of:

   (1) 20'x40' Extension of present messhall.
   (2) Extension of passenger terminal.
   (3) Construction of extra huts.
   (4) Improvement of the water system.

5. Action Required By Higher Authority
   a. None.
FORCE ORDER 11019.1A

From: Commanding General
To: Distribution List

Subj: Operation of Danang Transient Facility

Ref: (a) CG FMFPAC 052318Z OCT 65 (NOTAL)

1. Purpose. The purpose of this Order is to set forth policy relating to the Danang Transient Facility and to assign responsibility for its operation.

2. Cancellation. Force Order 11019.1

3. Background.

   a. As a result of the daily airlift of replacement and rotation personnel into and out of Danang together with the increasing out-of-country R&I program, it become necessary to establish a transient facility in the vicinity of the Danang Airfield.

   b. A Transient Facility Liaison Section has been established in Danang by Camp Butler. Reference (a) tasks this liaison section with the planning and scheduling of personnel arriving or departing on Special Assignment aircraft (SA) flights in coordination with the major subordinate commands. Processing, manifesting, and providing information to Camp Butler for prepositioning of baggage of rotation personnel are also functions of the Liaison Section.

   c. The responsibility for billeting, messing, and transportation of transient personnel rests with this Command.

   d. In addition to those personnel being lifted by SA flights there are a number of casuals moving through the Danang Air Base who are the responsibility of this Command and who may require transportation, messing and emergency billeting.

4. Policy. It is the desire of the Commanding General that all transient personnel be processed with every courtesy and the best possible messing and billeting available consistent with resources available, to the entire Force. As encampments improve and more convenience become available, it is desired that improvements in the Transient Facility keep pace with this overall advance.


   a. Transient Facility. The mission of the Transient Facility is to provide billeting, messing, local transportation, and security for III MAF passengers arriving or departing from the Danang Air Base.
For 11019.1

18 May 1966

b. **Liaison Section (Camp Butler).** The Liaison Section will be responsible for the processing, scheduling, manifesting, and planning for the movement of personnel being airlifted on S.A. flights. These functions will be performed in full coordination with commands sending or receiving personnel through these lifts. In addition, the Liaison Section will provide Camp Butler with information to permit repositioning of baggage and such other information as may be required by the Commanding Officer, Camp Butler. The Liaison Section will perform such other duties in connection with transient personnel as may be agreed upon by this Headquarters and the Commanding Officer, Camp Butler.

c. **R&R Section.** The R&R Section will be physically established in the Transient Facility, under the staff direction of the III M.P Special Services Officer, and administer the R&R program in accordance with existing directives.

6. **Responsibilities.**

a. **Commanding Officer, Force Logistic Command.** Assigned responsibility for the operation and continued improvement of the Transient Facility.

   (1) Provide shelter, cots, blankets and other required materials to house 500 enlisted men.

   (2) Provide same services for 25 officers in FLSG-A area.

   (3) Provide heads, showers or recreational materials and facilities as appropriate.

   (4) Provide consumable supplies as required.

   (5) Provide hot meals to transient personnel during regular messing hours. Provide for MCI's to be available as required.

   (6) Provide for an officer-in-charge of Transient Facility.

b. **Commanding General, 1st Marine Division.**

   (1) Provide the following personnel T.D to FLC for duty in the Transient Facility:

   1 Troop Handler, rank of Sgt or above
   1 Cook, rank of Cpl or above
   2 Facilities Maintenance Men, rank of LCpl or below (any MOS)
   1 Messman

   (2) Coordinate plans for movement of personnel by S.A. flights with the Transient Facility Liaison Officer.

c. **Commanding General, 3rd Marine Division.**
(1) Provide the following personnel TAD to FLC for duty in the Transient Facility.

1. Troop Handler, rank of Sgt or above
2. Facilities Maintenance Man, rank of LCpl or below (any MOS)
1. Cook, rank of Cpl or above
2. Messman

(2) Coordinate plans for movement of personnel by S/A flights with the Transient Facility Liaison Section.

d. Commanding General, 1st Marine Aircraft Wing.

(1) Provide the following personnel TAD to FLC for duty in the Transient Facility:

1. Senior Troop Handler, rank of SSgt or above
1. Cook, rank of LCpl or above
1. Driver/messenger, rank of Cpl or above
1. Messman

(2) Coordinate plans for movement of personnel by S/A flights with the Transient Facility Liaison Section.

e. Force Motor Transport Officer.

(1) Provide transportation for movement of personnel between the Transient Facility and the point of embarkation/debarkation as requested by the Transient Facility Liaison Section.

(2) Provide transportation for transients between the Transient Billeting Area and the facility designated for their messing by Commanding Officer, Force Logistic Command.

7. Disciplinary Responsibilities. The Officer in Charge is responsible for the routine order and discipline of transients while awaiting onward transportation. This authority is intended to be administered informally. It is not intended that Commanding Officer, Force Logistic Command, become involved in the formal administration of legal process against transients who may commit offenses deserving of Article 15 or court-martial punishments. Such offenders, whether outbound or inbound, will be referred with appropriate report of offense charged to their parent in-country command.


a. Personnel to fill the billets specified in paragraph 6 above will be assigned immediately upon receipt of this Order.

b. Suggestions from Commanders for the improvement of the processing of transient personnel to implement the policy outlined in paragraph 3 above are encouraged. Such suggestions should be forwarded to this Headquarters (Attn: G-1).

DISTRIBUTION: /s/T. G. Glidden, Jr. E. G. OLIDDE, JR.
Case 1 Deputy Chief of Staff
Case 2

Enclosure (1)
Recommended Transient Facility Personnel Assignments

<table>
<thead>
<tr>
<th>BILLET</th>
<th>III *3rd</th>
<th>*1st</th>
<th>1st</th>
<th>30th</th>
<th>366th I Corps</th>
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<td>MAF</td>
<td>MarDiv</td>
<td>MarDiv</td>
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<td>**COOK</td>
<td>2</td>
<td>3</td>
<td>2</td>
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<td>TROOP HANDLER (SSGT)</td>
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<td>1</td>
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<tr>
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<td>4</td>
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<td>3</td>
<td>2</td>
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<td>VEHICLE (DRIVER) OPERATORS (LCPL)</td>
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<td>1</td>
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<td></td>
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<td>CORPSMAN</td>
<td></td>
<td></td>
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<td>1</td>
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<tr>
<td>GEN MAINTENANCE MAN (LCPL)</td>
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<td>1</td>
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<tr>
<td>CPL OF THE GUARD (CPL)</td>
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<tr>
<td>SECURITY GUARD (PFC)</td>
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GRAND TOTAL: 1 Officer - 56 Enlisted
*Includes attached Army personnel.
**Cooks previously authorized.

Present Assignment To Transient Facility

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<tr>
<th></th>
<th>1st MarDiv</th>
<th>3rd MarDiv</th>
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<tr>
<td>COOK, CPL/ABOVE</td>
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<tr>
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<td>1 = 36</td>
</tr>
</tbody>
</table>

*Not required by Force Order 11019.1A. In order to provide adequate service and assistance provided by FLSC-A, ForLogCmd.

Additional units located in the Transient Center:

III MAF R&R Section 1 - 10
Camp Butler In Section 1 - 8

Enclosure (2)
Subject: Training

1. Facts:
   a. Many Marines in the lower ranks are arriving in RVN directly from Infantry Training Regiments and Schools Battalion having recently completed the Basic Subjects and Individual Training.
   
   b. In order to increase the overall knowledge within MOS’s and to provide indoctrination in areas peculiar to in-country conditions additional technical training to augment that received in CONUS is currently being conducted in the following MOS's:

   - 1121
   - 1161
   - 1341
   - 1345
   - 1347
   - 1361
   - 2111
   - 2311

   c. This training is formal, supervised and encompasses both theory and practical application, and is presented by skilled technicians. The Groups are currently conducting from 1½ to 4 hours a week of this type training in addition to normal OJT.

2. Discussion:
   a. Group training in skills such as Fork Lift operation and motor vehicle operators are conducted to ensure standardized training is presented and that adequate numbers of such personnel are on hand.

   b. An active program of MCI course enrollment is under way. There are currently 1,912 personnel enrolled in individual and group study courses. An additional 12 group enrollments, MOS oriented, are planned covering the following occupational fields:

   - 04
   - 13
   - 23
   - 25
   - 28

   - 30
   - 31
   - 32
   - 35
   - 40

   These group study courses are to be initiated and conducted at company level.
c. A total of 24 personnel have attended or are in attendance at formal
out-of-country school during the month. Courses include Weapons Repair,
Basic Ammo Technician, Vietnamese Language, NCO Leadership School, Motion
Picture Operator School, Embarkation School, Crypto/Comm Security School,
MUMS Course and Registered Publications School.

d. A total of 56 personnel have attended or are in attendance at in-
country schools this month. Courses include Legal School, Driver/Training
School, Vietnamese Language School (voluntary) and Vietnamese Language School
(formal). The Legal School, Driver/Training School and the voluntary Viet-
namese Language School were established and are operated by this Command.

e. General Military Subject Training, approximately three hours per man
per week, is conducted at company level. Emphasis is placed on those subjects
relating to service-support personnel in the RVN environment.

f. Contact Instruction Teams from FMFPac have been beneficial in an-
alyzing and improving ship and maintenance procedures, performing maintenance
on new equipment, or using test equipment.

3. Recommendations:

a. That the Limited Skill Training Program for replacement personnel
established by FMFPac Order 1550.63 be modified to direct selected enlisted
replacement personnel in occupational field 03 to Mid-Pac and WestPac commands
for temporary duty to attend formal schools. This training should meet the
requirements to qualify the individual for assignment of an additional MOS in
that particular field.

b. That formal schools, not already established, to train replacement
personnel in technical occupational fields be established.

c. That officers ordered to RVN for assignment in a technical field, who,
at the time of PCS are not working in that MOS attend a refresher course prior
to departure from CONUS. This should include training in new items of equip-
ment and recent improvements and modifications to standardize Marine Corps
Equipment.

d. That selected officers in the supply field attend a formal training
period in Fleet Stock Accounting functions and that as many officers as
possible be schooled in MILSTRIP procedure prior to departure from CONUS.

e. That Formal Schools Curriculum include and emphasis be placed on train-
ing in the areas as listed below:

   (1) MOS 1161. Refrigeration Mechanic be fully qualified to test,
diagnose malfunctions and make repairs to refrigeration and air-conditioning
equipment.
2. MOS 1345. Engineer Equipment Operations personnel require additional training on preventive (1st and 2nd echelon) maintenance for that equipment they will be required to operate.

3. MOS 2141 and 2144. Tank and AmTrac Repairman Schools should add emphasis on 3rd and 4th echelon repairs utilizing special tools and testing equipment. Additional training in the rebuilding of major components of equipment is needed.

4. MOS 3042.
   (a) A definite requirement exists for additional training in Supply Mechanised Account for enlisted personnel. There are only a limited number that have had practical experience in a Fleet Stock Account. Several months of OJT are required for personnel with no previous experience.
   
   (b) It is recommended that a formal school be established for training in Fleet Stock Accounting Procedures and that prior to assignment of the MOS, successful completion of subject course be mandatory.

5. MOS 3051. Training of Warehousing personnel should include practical application and thorough knowledge of warehousing procedures and locator systems. Emphasis should also be placed on the techniques of open storage to compensate for adverse weather conditions.

6. MOS 3531. More emphasis for driver training must be placed on the 1st and 2nd echelon maintenance of vehicles. Practical application is required on driving under adverse conditions and the operation of vehicles on unimproved roads and sand. Drivers must be familiar in the firing of the M63 MG from the gun mount.

7. MOS 4061, 4071, 4081. The recent selection of Staff Non-Commissioned Officers for appointment to Second Lieutenant/Warrant Officers has created a critical shortage of qualified digital computer programmers. This shortage of qualified digital computer programmers makes it imperative that a training program be established and personnel arriving in RVN be technically qualified.

f. To the extent feasible, all personnel scheduled for deployment to RVN to fill critical skill MOS's should be afforded an opportunity to attend formal schools in CONUS prior to deployment.

4. Action Being Taken:

a. Force Logistic Command has initiated a program for re-training personnel in fields where we are at or over T/O strength, into MOS's where personnel shortages presently exist and projected input does not alleviate the shortage. The numbers available for retraining under this program preclude its being other than a partial solution to the skilled personnel shortage.
b. This Command will continue to vigorously pursue its in-house Technical Training Program; expand both the group and individual enrollment MCI courses, and assign personnel to formal schools as quotas are made available.

5. Action Required by Higher Authority:

   a. None
Subj: Most Critical Personnel Deficiencies

Encl: (1) Rank and MOS Summary of Critical Personnel Deficiencies of Force Logistic Command, including 5th Communications Battalion

1. Facts:
   a. Strength
      (1) U. S. Marine Corps Manning level and actual strength as of December 1966 was:

      | Officers | Enlisted |
      |----------|----------|
      | M/L  | Actual | M/L | Actual |
      | ForLogCmd (less 5th CommBn) | 254 | 235 | 5286 | 5285 |
      | 5th Communications Battalion | 41 | 38 | 658 | 563 |
      | TOTAL | 295 | 273 | 5944 | 5848 |

   b. The most critical personnel deficiencies within this Command are listed in enclosure (1).

2. Discussion:
   a. The Manning Level for this Command contains billet requirements for officers in 38 MOS’s and enlisted in 104 MOS’s representing 29 different occupational fields.

   b. Programs are continuously in effect for cross training and retraining to ensure as much balance as possible within the various "short" fields. Also MOS substitutions are necessary. Examples of some are:

      (1) MOS 2161 substituted for 1316
      (2) MOS's 2862-2865, 2841 and 2851 substituted for MOS 2861
      (3) MOS 2149 substituted for MOS's 2141, 2142, 2143 and 2144.
      (4) MOS's 2192, 2193 2181 and 2149 substituted for MOS 2191.
      (5) MOS 2539 substituted for MOS's 2531 and 2533.
      (6) MOS 2541 substituted for MOS 2543.
      (7) MOS's 3241 and 3051 substituted for MOS 3211.
c. Other factors that reduce the availability of personnel are:

(1) B&R - Average number of monthly B&R quotas is 595 out of country and 210 in country. This represents an average of 120 personnel on B&R at any one time.

(2) 30 day Special Leave. Presently 3 officers and 159 enlisted have extended overseas tour for 6 months or more under the 30 day Special Leave program.

(3) Perimeter guard and security. This is an ever increasing requirement as combat areas expand requiring fragmentation into detachments.

3. Recommendations:
   a. None

Action Being Taken:
   a. To combat certain imbalance in MOS's technical training in short specialties is being conducted. This advance training is formal, supervised, encompasses both theory and practical application and is presented by skilled technicians.

5. Action Required by Higher Authority:
   a.
CRITICAL SHORTAGES FORCE LOGISTIC COMMAND

OFFICERS

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<th>MOS</th>
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<th>ACTUAL</th>
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<th>% of M/L on Board</th>
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<td>8</td>
<td>5</td>
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<td>3202 (Supply Services Officer)</td>
<td>11</td>
<td>4</td>
<td>7</td>
<td>36%</td>
</tr>
<tr>
<td>5905 (Electronics Officer)</td>
<td>5</td>
<td>1</td>
<td>4</td>
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</table>

ENLISTED

<table>
<thead>
<tr>
<th>MOS</th>
<th>M/L</th>
<th>ACTUAL</th>
<th>SHORT T7DEO66</th>
<th>% of M/L on Board</th>
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<tbody>
<tr>
<td>1341 (Engineer Equipment Mechanic)</td>
<td>189</td>
<td>75</td>
<td>114</td>
<td>39%</td>
</tr>
<tr>
<td>1345 (Engineer Equipment Operator)</td>
<td>53</td>
<td>23</td>
<td>30</td>
<td>43%</td>
</tr>
<tr>
<td>1411 (Construction Draftsman)</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>33%</td>
</tr>
<tr>
<td>2151 (Turret Repairman)</td>
<td>16</td>
<td>6</td>
<td>10</td>
<td>37%</td>
</tr>
<tr>
<td>2181 (Weapon Technician)</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>66%</td>
</tr>
<tr>
<td>2336 (Explosive Ord. Disposal Technician)</td>
<td>23</td>
<td>12</td>
<td>11</td>
<td>52%</td>
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<tr>
<td>2529 (Operational Communications Chief)</td>
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<td>4</td>
<td>3</td>
<td>57%</td>
</tr>
<tr>
<td>2533 (Radio Telegraph Operator)</td>
<td>110</td>
<td>66</td>
<td>44</td>
<td>60%</td>
</tr>
<tr>
<td>2611 (Telephone-Teletype Technician)</td>
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<td>41</td>
<td>14%</td>
</tr>
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<td>2614 (Central Office Installer Repairman)</td>
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<tr>
<td>2822 (Electronic Teletype Repairman)</td>
<td>13</td>
<td>6</td>
<td>7</td>
<td>46%</td>
</tr>
<tr>
<td>2861 (Radio Technician)</td>
<td>63</td>
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<td>25</td>
<td>60%</td>
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<tr>
<td>2862 (KW-7 Radio Technician)</td>
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<tr>
<td>3061 (Subsistence Supply Man)</td>
<td>82</td>
<td>44</td>
<td>38</td>
<td>53%</td>
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<td>3121 (Freight Transportation Clerk)</td>
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<td>20%</td>
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<tr>
<td>3241 (Office Machine Repairman)</td>
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<tr>
<td>3311 (Baker)</td>
<td>121</td>
<td>66</td>
<td>55</td>
<td>54%</td>
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<tr>
<td>4013 (Card Punch Operator)</td>
<td>33</td>
<td>15</td>
<td>18</td>
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</tr>
</tbody>
</table>

ENCLOSURE (1)

TAB S of ENCL (2)
Subj: Administration of Special 30-Day Leave

Ref: (a) MarCorBulletin 1050 of 19Nov66

1. Facts
   a. Reference (a) promulgated the special thirty day leave program and provided advance instructions for implementation.

   b. Currently there is one officer and 182 enlisted that are on special 30 day leave each having extended his tour in Vietnam for a period of six months or longer.

2. Discussion
   a. The major problem area in the administration of the program will be in the adjustment of rotation tour dates.

   b. Procedures in effect within the command relative to the adjustment of rotation tour dates on approved requests are:
      
      (1) The rotation tour date is extended for a period of six months exclusive of travel (to and from) and leave. For example a marine with a March 1967 RTO has his tour extended to September 1967.

      (2) In addition each rotation tour date will be further adjusted upon return of the individual for the total time from actual departure from Vietnam until return to country. If upon return the leave plus travel time exceeds the previous estimate, appropriate adjustment will be made.

3. Recommendations
   a. None

4. Action Being Taken
   a. Every effort is being made to encourage extension of overseas tour

   b. This Headquarters is consolidating the various amplifying instructions, totaling approximately 15, into one directive.

5. Action Required by Higher Authority
   a. None
Subject: Baggage and Service Records of Casualties Evacuated from Vietnam

1. Facts:

   a. The Force Logistic Command assumed the responsibility on 15 August 1966 for the collection and forwarding of personal effects and service records of Marine Corps Casualties evacuated from the Republic of Vietnam (CG FMFPac msg 260714Z Jul66)

   b. Collecting points were established in the three major Marine Corps Combat Centers at:

      (1) Danang - Central Office

      (2) Chu Lai

      (3) Hue Phu Bai

   c. Collecting points operate on a 24 hour basis to receive personal effects and service records.

   d. FMFPacO P3040.2B assigns this command the responsibility for consolidation and shipment of personal effects and service records for other Marine Corps Commands in country.

2. Discussion:

   a. Effects and records of casualty evacuees are made from Danang Vietnam to Okinawa on a daily basis. Each shipment is accompanied by a predesignated courier who is normally an officer or Staff Non-Commissioned Officer on Permanent Change of Station Orders from the Force Logistic Command. Each courier is completely indoctrinated prior to departure relative to custody, delivery and obtaining of necessary receipts.

   b. Utilization of CAM and operational aircraft are utilized. In this respect courier traveling aboard CAM flights are on Permanent Change of Station Orders only.

   c. Adequate storage facilities are available at each of the collecting points. Deliveries from Chu Lai and Hue Phu Bai to the Central Office at Danang are made on a daily basis, dependent on government air. The average time of delivery from receipt at Chu Lai and Phu Bai collecting points to final destination on Okinawa is 48 hours. Baggage and/or records received at the central office at Danang are forwarded to Okinawa on the date or following day of acceptance.
d. A continuous chain of receipts is executed for individual effects and/or records from the time the receipt from the parent command until final delivery to 3rd Force Service Regiment or Camp Butler as appropriate.

e. DPI #16 publishes, on a monthly basis, a name listing of personal effects and records received and forwarded by this command. Copies are provided CG, FMFPac; CO, 3rd Force Service Regiment; CO, Camp Butler and all major in-country commands.

f. The following liaison has been established with the Third Force Service Regiment and Camp Butler:

1. Baggage will be transferred to 3rd Force Service Regiment at the airfield and not transported to Camp Hansen by the courier. This will avoid mixing of evacuees' baggage with that of other personnel.

2. The Transportation Control and Movement Document (TCMD) will be utilized and provides for a continuous chain of signature receipts.

3. Shipping tags will be marked "WIA" to permit rapid identification.

4. The 3rd Force Service Regiment will meet each aircraft with transportation and a person authorized to receipt for baggage.

5. Service Records will be delivered to the Camp Hansen Casualty Coordinator's office, Building 2727. This office is located directly opposite the transient center check-in point.

6. Transmittal of service records (NAVMC - 941) will be utilized and the original signed copy will be forwarded to the Force Logistic Command.

3. Recommendations:

a. None. Consider procedures in effect to accomplish responsibilities outlined in FMFPacO P3040.2B adequate.

4. Action Being Taken:

a. The NCO in Charge of the Baggage Center checks each piece of baggage received for condition, name identification and security aspects such as labels, banding of boxes, etc.

b. Baggage not received in secure cartons, bags or boxes is properly crated and banded at the collecting point.

c. Assistance is rendered delivering units in the proper preparation of forms, crating and in the location of missing service records, the latter mainly in the search for missing pay records.

5. Action Required by Higher Authority:

a. None
26 Dec 1966

Subj: Procedures for Handling Service Records and Personal Effects of Casualties Evacuated from Force Logistic Command

Encl: (1) Copy of Medical Evacuees orders

1. Facts:
   a. Force Logistic Command has developed a system for the processing of Service Records and Personal Effects of Medical Evacuees from Vietnam which has proved to be effective.

2. Discussion:
   a. Force Logistic Command receives copies of Medical Evacuation rosters from NSA Hospital and "C" Medical Battalion on a daily basis. Upon receipt of Evacuation Rosters, this Headquarters directs immediate transfer as shown on enclosure (1). These orders are forwarded to the subordinate commands which require no endorsement other than the signature of the subordinate commander. The orders are then forwarded to the appropriate company.

   b. Upon receipt of the orders by the company of which the casualty is a member, they need only place the original of these orders in his Service records, close it out, inventory his personal effects and forward them to the appropriate collection points as outlined in FLCO 3040.2B.

   c. A copy of all orders issued is furnished to the central collection point at Danang. If within 48 hours, the service records and personal effects of the evacuee are not received, tracer action is immediately initiated.

3. Recommendation:
   a. None.

4. Action Being Taken:
   a. A continuous program is being pursued by this Command to insure that all service records and personal effects of medical evacuees is expedited.

5. Action Required by Higher Authority:
   a. None.
From: Commanding General
To: Commanding Officer
Subj: MedEvac, case of 

Ref: (a) FMFPacO 3040.2B
(b) FLCO 3040.3A

1. In accordance with the provisions of reference (a) the subject named man is transferred by service records to Camp Butler while sick effective this date.

2. To the 24 hour

CARL JOHANSEN JR.
By direction

Copy to:
Perf/ff&Bagg
File

FIRST ENDORSEMENT

From: Commanding Officer
To: Subject Named Man

1. Readdressed and forwarded.

2. This constitutes the original orders of the subject named man and the original of which will be placed in his service record book.
Subject: Marine Corps Oral History Program

1. Facts
   a. MCO 5750.3A directed major commands to establish and maintain an oral history program.
   b. FMFPac msg 14041EZ Dec 66 authorized open procurement of self contained battery recorder reproducers to meet FMFPac needs pending adoption of a suitable recorder-producer in TA-UMC.

2. Discussion
   a. The requirements for Force Logistic Command to establish an oral history interview center did not exist prior to November 1966 with FMFPac being assigned as the major command to conduct interviews.
   b. Upon receipt of the requirement to establish such a program, information regarding type/kind, amount of equipment and procurement requests were initiated.

3. Recommendations
   a. None.

4. Action Being Taken
   a. A request for open purchase procurement for a recorder-producer and associated equipment has been submitted.
   b. Personnel are being screened for interviews on a continuing basis.
   c. Taped interviews will be forwarded to CMC within the next ten days.

5. Action Required By Higher Authority
   a. No action required.
Subject: A Report of Mobile Preventive Maintenance Teams

1. Facts

a. A high deadline rate of engineer equipment, especially generators, has been a critical problem. The deterioration and high deadline rate are attributed to lack of and/or inadequate first and second echelon maintenance, lack of engineer personnel in non engineer units and unavailability of repair parts.

b. Special critipaks and contact instruction teams have been initiated to decrease the continuing problem.

2. Discussion

a. Maintenance of engine generators and refrigeration units has been a critical problem of growing concern in III MAF. Properly trained maintenance personnel are always in demand and there is a constant requirement to improve the technical skills of mechanics in the field. The Marine Corps has recently placed new 100KW generators (Mobile Utilities Support Equipment) within units of III MAF to fulfill the demand for field generated power. This new equipment is a precise power generator and demands constant attendance by a skilled operator. The requirement for more sophisticated maintenance capability of operators has resulted. This problem has been compounded by an increasing demand to expand the T/E allowance for tactical generated power in all units.

b. An increased density of engine generators and the introduction of new equipment into the field has caused a shortage of skilled maintenance personnel. Using units are having difficulty maintaining equipment properly and have become dependent on service organizations to perform second echelon maintenance of their equipment. This not only splits responsibility for normal organizational (first and second echelon) maintenance, but also imposes a burden on the service organizations since their T/O's are primarily based on their mission of providing third and limited fourth echelon maintenance to field units.

c. These trends require the establishment of full time generator-refrigeration mobile Preventive Maintenance teams.

d. The mobile Preventive Maintenance teams are responsible for instructing unit personnel on basic operation and first echelon maintenance, and assist in the performance of second echelon maintenance to generators and refrigeration units in non-engineering units.

a. None
3. **Recommendations**
   a. None

4. **Action Being Taken**
   a. Force Logistic Command Order establishing the Mobile Preventive team has been published.
   b. The groups/unit have organized Mobile Preventive Maintenance teams who will commence operations on 1 January 1967.

5. **Action Required by Higher Authority**
   a. None